

(08/19)



**Date:** 8/11/2021  
**Our ref:** 100121315908

Christopher Jones

The siege of Orleans,  
5 The Giles Centre,  
Carterton,  
OX18 3DH

**Oxfordshire County Council  
Fire and Rescue Service  
Headquarters**  
Sterling Road  
Kidlington  
Oxfordshire OX5 2DU

**Rob MacDougall  
Director of Community Safety  
and Chief Fire Officer**

Cc **West Oxfordshire** District Council  
Licensing Committee

Dear Christopher,

**Re: Licensing Act 2003**  
**No adverse comments from Fire Authority**  
**Premises:** The siege of Orleans, 5 The Giles Centre, Carterton, OX18 3DH

Based upon the information you have provided regarding your application for a premises licence for the above-named premises, and on the understanding that a full risk assessment (see paragraph below) will be /has been undertaken and any necessary actions carried out to resolve any identified shortcomings, it is confirmed that the Oxfordshire Fire and Rescue Service have no adverse comments to make.

In the meantime, you are reminded that it is your responsibility to ensure an adequate degree of fire safety in your premises to ensure appropriate and reasonable levels of public safety.

Your attention is drawn to the legal requirement contained in the Regulatory Reform (Fire Safety) Order 2005 (see note overleaf) for the responsible person to make a suitable and sufficient assessment of the risks to which relevant persons are exposed.

Should you require any further information or assistance, please do not hesitate to contact me, via the telephone number or e-mail address below.

Yours sincerely

A handwritten signature in black ink, appearing to read "Michael Milling".

Michael Milling  
Fire Safety Advisor

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[www.oxfordshire.gov.uk/fire](http://www.oxfordshire.gov.uk/fire)



**For further information on Business Fire Safety, please go to;**  
<https://www.oxfordshire.gov.uk/business/advice-businesses/business-fire-safety>

### **The Regulatory Reform (Fire Safety) Order 2005 (RRFSO)**

The RRFSO places the responsibility for ensuring the safety of people using the premises firmly upon the employer or the person having control of the premises; the “responsible person”. The main duty of the “Responsible Person” is to carry out a risk assessment, and to assist them a series of guides have been produced. These give detailed information on risk assessments and other issues and can be down loaded free of charge via  
<https://www.gov.uk/workplace-fire-safety-your-responsibilities>

You are most strongly advised to obtain the guide for your particular type of premises and to use its guidance to complete your risk assessment.

The RRFSO applies in England and Wales. It covers 'general fire precautions' and other fire safety duties which are needed to protect 'relevant persons' in case of fire in and around most 'premises'. The FSO requires fire precautions to be put in place "where necessary" and to the extent that it is reasonable and practicable in the circumstances of the case.

Responsibility for complying with the RRFSO rests with the 'responsible person'. In a workplace, this is the employer and any other person who may have control of any part of the premises, e.g. the occupier or owner. In all other premises, the person or people in control of the premises will be responsible. If there is more than one responsible person in any type of premises all must take every reasonable step to work with each other.

If you are the responsible person you have to carry out a fire risk assessment which must focus on the safety in case of fire of all 'relevant persons'. It should pay particular attention to those at special risk, such as the disabled and those with special needs, and must include consideration of any dangerous substance likely to be on the premises.

Your fire risk assessment will help you to identify risks that can be removed or reduced and to decide the nature and extent of the general fire precautions that you need to take to protect people against the fire risks that remain.

Further guidance concerning licensed premises may be found in the “Guidance issued under section 182 of the Licensing Act 2003”  
<https://www.gov.uk/government/publications/explanatory-memorandum-revised-guidance-issued-under-s-182-of-licensing-act-2003>